

Optus Loop - Overview

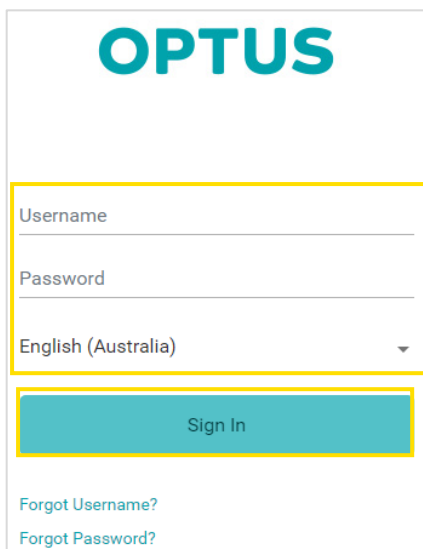
Optus Loop client is a soft phone used to communicate with both your colleagues and external contacts.

Share your Presence, Chat, Call and Desktop share are some of the features available with your soft phone which integrates with your enterprise phone number.

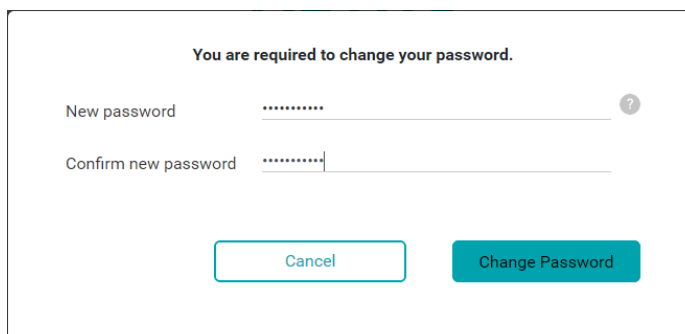
You will first need to download to App on your desktop:

Download Cloud Voice UC for PC

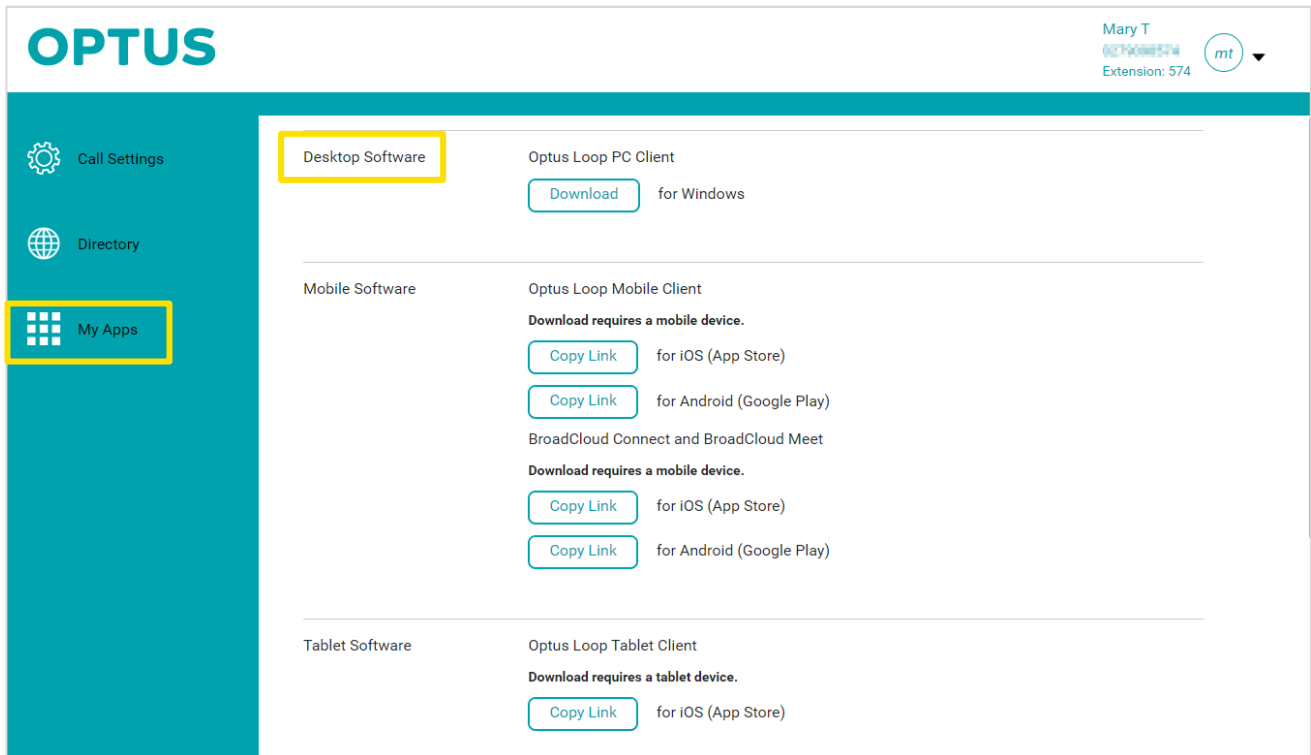
1. First you need to log into your **MyPhoneNext** portal
2. Enter the url <https://loop.optus.com.au/myphonenext/>
3. Enter your Username and Password (provided to you by Optus)
4. Click **Sign In**



Note: When logging in for the first time you will be prompted to change your password

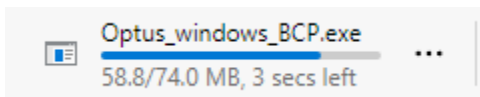


5. Go to **My Apps**
6. Select **Desktop Software**

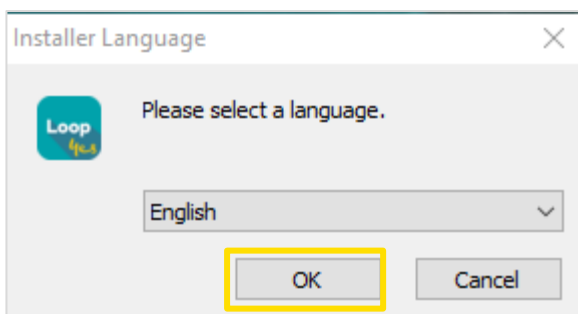


- Click on the Optus Loop PC Client download link [Download](#) to start the download

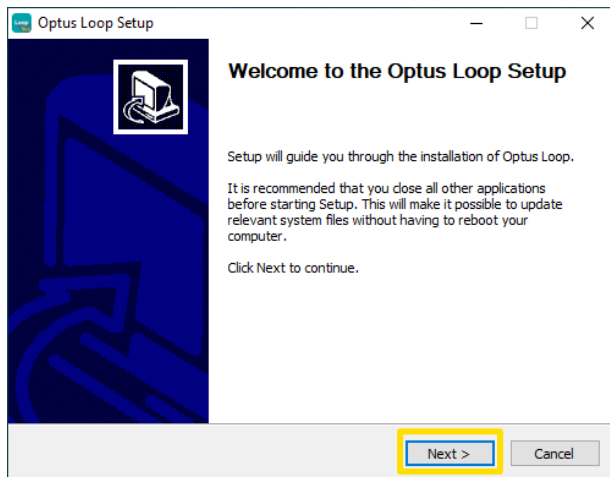
Follow the prompts to complete the download:



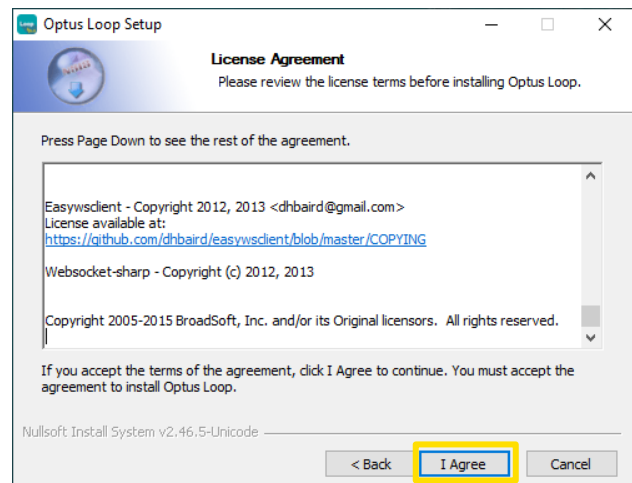
- Select a language, then click **OK**



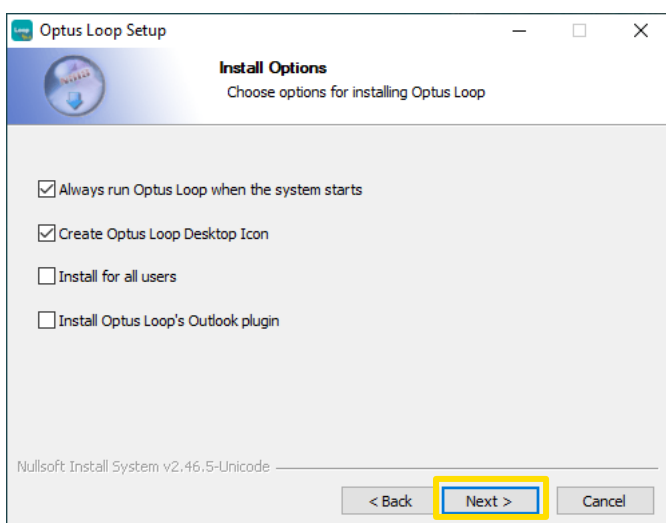
- Click **Next** on the Welcome to Optus Loop set up page



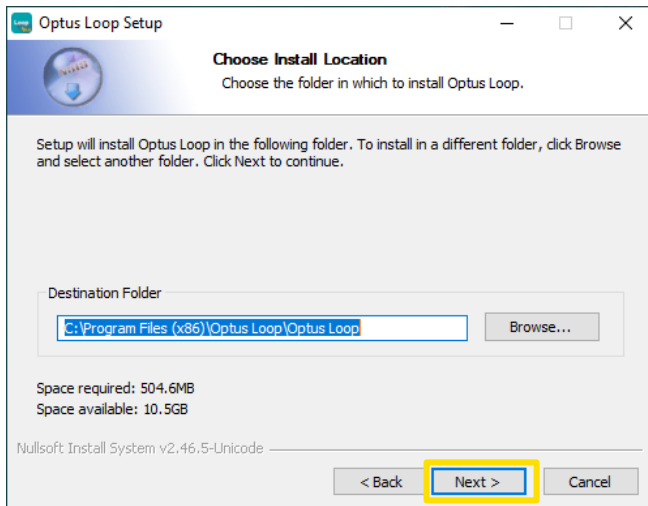
3. Scroll down to read both pages of the License Agreement and click **I Agree**



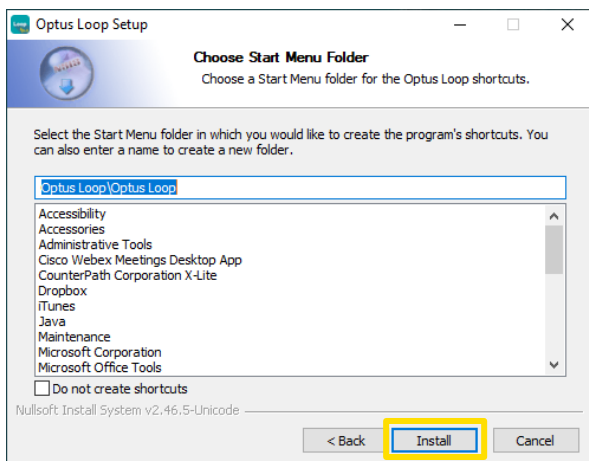
4. Check the required Install check boxes, then click **Next**



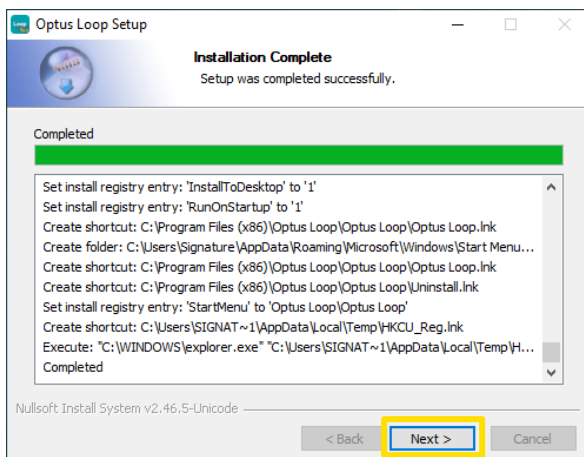
5. Select the Install Destination folder location
6. Click Next



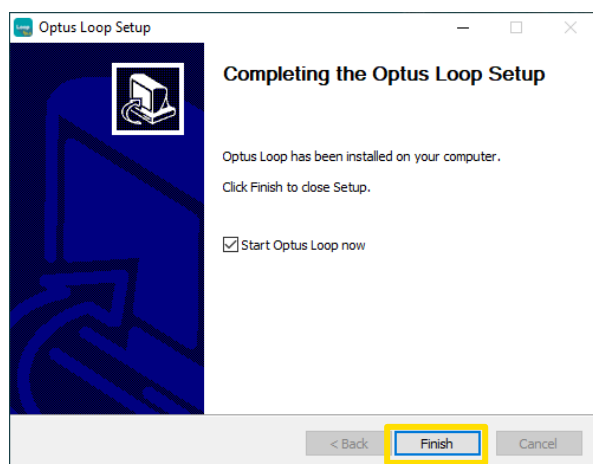
7. Click **Next** at the Choose Start menu prompt



8. Click **Next** at the Installation prompt



9. Click **Finish**



Your Optus Loop PC client will now be installed on your PC.

To Log in for the first time:

1. Enter your **Username**
2. Enter your **Password**
3. Click **Sign In**

Your Username and Password are the same credentials you use to log into the **MyPhoneNext** portal.

