

## Green Shoots Grants Guidelines

The requirements in this document (Guidelines) set out the application process and terms and conditions for small businesses who wish to apply for an Optus Green Shoots Grant.

The Optus Green Shoots Grant program is conducted by Optus Administration Pty Ltd ABN 79 055 136 804 of 1 Lyonpark Road, Macquarie Park, NSW, 2113, Australia (Optus, we and us) and allows eligible applicants (You, Your) to apply for an Optus Green Shoots Grant, and to participate in the Green Shoots Grant program if chosen by Optus at its discretion.

### 1. Grant

Optus will award up to 2,000 Optus Green Shoots Grants at its discretion. Each Optus Green Shoots Grant will consist of:

1. One Apple iPad 6th Gen tablet or equivalent (memory/colour/size specifications at Optus discretion) (Tablet); and
2. \$100 per month recurring credit for 24 months on an Optus Small Business account (Credit), (together Green Shoots Grant).

### 2. Successful Applicants

If you are awarded a Green Shoots Grant:

- a. You may choose to connect a current Optus Small Business Fixed, Mobile or Mobile Broadband Plan or accrue the Credit against an existing Optus service. The terms of the Optus Standard Form of Agreement will apply to your use of any Optus service or plan;
- b. If you do not have an Optus account, you will be required to pass a credit check;
- c. You agree to pay any charges You incur over the Credit;
- d. You may cancel your Optus service before the end of the Green Shoots award, at any time but you will forfeit any remaining Credits. You may keep the Tablet;
- e. You will need to be in an Optus serviceable area

### 3. Terms & Conditions

Your application must comply with the Guidelines. By submitting an application, You agree to be bound by these Guidelines, any terms and conditions in the application and any other amendments made by Optus at its discretion. If you have a question about the application, or you are unable to apply online or have some other issue applying for the Green Shoots Grant, please contact 1800 555 295.

### 4. Privacy and Data

Through the application process, Optus will collect and use Your information in your application, including the information of any individuals involved in running the small business and personal credit information. Optus collects and uses the information in your application only for the purpose of undertaking functions with respect to reviewing all applications against the criteria set out in these Guidelines. Optus will retain the information until the Green Shoots Grants have been awarded, and hold the information during any extension period after which time, all applications will be deleted. If you are an Optus customer or you become an Optus customer, we will collect and use your information as described in the [Optus Privacy Policy](#). You consent to Your information being collected and used through the Optus Green Shoots Grant application process. Your information may include Sensitive information, such as health information, which describes the impact of the bushfires.

### 5. Eligibility Criteria

To be eligible to apply for a Green Shoots Grant:

- a. You must only apply once, unless invited by Optus to reapply;
- b. You must meet all of the eligibility criteria set out in these Guidelines. If you become aware that you do not meet the criteria you must notify Optus immediately;
- c. You must be a small business with an ABN or ACN;
- d. You must be trading in a postcode affected by the bushfires displayed on the [ATO website](#); and
- e. You are not required to be an Optus customer.



f. Meeting the eligibility criteria and complying with these guidelines does not guarantee You an award of a Green Shoots Grant.

## 6. Necessary Information

To be considered for the award of the Green Shoots Grant, Your application must explain:

- a. The nature of your business and the role it plays in your local community;
- b. How Your business has been affected by the 2019/2020 bushfires in the eligible impacted postcodes (Bushfire), including but not limited to any need to repair or replace facilities or property which was lost or damaged by the Bushfire and/or demonstrate a loss of business or income as a direct result of the Bushfire; and
- c. How the Green Shoots Grant will benefit your small business

## 7. The Awards Committee

The Green Shoots Grant Program is funded by Optus and judging for the award of the Green Shoots Grant is conducted by a committee of Optus employees assisted by specialist advisors appointed by Optus at its discretion (Awards Committee). The Awards Committee will review all applications and rank them against the criteria set out in these Guidelines. The decision of the Awards Committee to award a Green Shoots Grant to any applicant is final, at the discretion of the Awards Committee, chance plays no part in determining the outcome and correspondence will not be entered into, except as required by law.

## 8. Submission Details

Applications for a Green Shoots Grant may be submitted from 9 AM on 17 February 2020 and must be submitted on the [application form online](#). Applications must be properly completed and successfully submitted by 12PM AEST on 31 March 2020 (Deadline). Optus may not accept any application submitted after the Deadline. Optus may, at its discretion, extend the Deadline.

## 9. Declaration

By submitting an application:

- a. You confirm that you have not infringed intellectual property rights or other rights of any person or business. You indemnify Optus against any claim made against Optus alleging that its use of Your information from the application form infringes intellectual property rights or other rights of any person or business;
- b. You agree to receive correspondence including emails, SMS and phone calls from Optus regarding your application and the Green Shoots Grant program generally and participate in any surveys from Optus regarding the Green Shoots Grant Program;
- c. You agree that if you are successful and you are awarded a Green Shoots Grant, Optus will notify You by your preferred phone number by close of business on 30 April 2020 and may also contact you by email or SMS. Optus will contact unsuccessful applicants by email or SMS. Optus may issue a media release announcing the award of the Green Shoots Grant and may invite you to participate in promotional activity including photos and promotion of your business to its staff.